

## Terms and Conditions

We are delighted to hold your provisional booking for a maximum of 14 days, unless otherwise agreed by the hotel. Should the hotel receive another enquiry for the same period, we reserve the right to ask for immediate confirmation. Please find our terms and conditions below for groups above ten for:

Hotel Bar, Restaurant, Lounge and Carvery and also for the Christmas Fayre, Thursford Groups and our Party Nights.

### Confirmation Requirements

- Full address details including postcode.
- Phone number.
- Email address (if applicable).
- Deposit of £5.00 per person will be required, this will then become a non-refundable nor transferable to any other event.

### The booking remains provisional until we have received ALL of the above.

- The organiser should be responsible for deposits and making final decisions.
- Final payment will be required 14 days prior to the event.
- Menu choices are to be made no later than 14 days before.
- The hotel reserves the right, at its discretion, to combine restaurant/function rooms or cancel any event up to 14 days prior should bookings fail to reach minimum numbers. In this case every effort will be made to offer an alternative date, if this is not possible a full refund will be given.