



TERMS and CONDITIONS

- a) One person from each party/group should be responsible for the booking and collection of all payments to the Hotel.
- b) All bookings must be followed up with a letter of confirmation to the Hotel along with deposits to secure the booking within 2 weeks of making booking.

Deposits & Requirements:

Party Night Bookings – Deposit of £10.00 per person.
Food Pre-Order and final full payment due 14 days prior to date.

Christmas Day Lunch Bookings - £25.00 per person
Food Pre-Order and final full payment due 14 days prior to date.

Boxing Day Lunch Bookings - £15.00 per person
Final full payment taken on day.

New Years Eve Dinner Dance Bookings - £25.00 per person
Food Pre-Order and final full payment due 14 days prior to date.

- c) Should your numbers fall below the original numbers booked and deposited, the deposit for the missing number is not refundable or transferable to the final invoice, nor can it be used for the payment of any other hotel services i.e. wine.
- d) The Hotel reserves the right, at its discretion, to combine restaurants/function rooms or cancel any event up to two weeks prior should bookings fail to reach minimum numbers. In this case every effort will be made to offer an alternative date, if this is not possible a full refund will be given.
- e) For any bookings made after Monday 12th November 2018 full payment must be made at the time of booking.
- f) Cheques are to be made payable to George Hotel, Swaffham